

## **21 Acres Center is hiring a Youth Farm and Garden Education Coordinator**

*21 Acres is a nonprofit organization located in Woodinville, Washington with a mission to inspire action to solve climate challenges by learning as a community to grow, eat and live sustainably.*

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### **Summary of Position:**

The Youth Farm and Garden Education Coordinator is a full-time, non-exempt position beginning in February 2017. The coordinator will be responsible for program administration, developing appropriate curricula, directing college-age volunteers, working with youth audience, and directing the summer youth farm camps. This position includes gardening responsibilities in Anya's Learning Garden and maintaining space conducive for educational activities.

The Farm and Garden Education Coordinator works with professional educators, school directors, and youth group leaders to provide farm and garden-based education at the 21 Acres Farm and at local schools or public spaces. This is an outdoor job that requires the ability to work in all natural conditions that do not threaten safety. Must be able to provide excellent youth behavioral management skills and compassionate redirection. The Farm and Garden Education Coordinator reports to the Director of Operations and works closely with all 21 Acres staff.

### **Duties:**

- Creatively develop, lead, and present garden, nature-based, and healthy food education programs for a variety of students and adults.
- Plan and maintain a one-half acre educational garden.
- Plan, organize, and direct summer youth farm camps including supervising camp assistant(s).
- Schedule field trips via phone & email.
- Develop, maintain & update education program supplies and curriculum.
- Outreach for and promotion of 21 Acres Youth Farm and Garden Education Program & summer camps including updating outreach materials and distributing to schools and youth programs.
- Conduct biweekly public farm tours.
- Complete special projects as assigned by the Director of Operations.
- Cooperate with farm production specialist, Veterans gardeners and garden volunteers.
- Recruit, train and schedule volunteers.
- Work effectively and cooperatively with other 21 Acres staff.
- Possibility of fundraising for the expansion and continuation of projects.

### **Position Requirements:**

- 2 years of experience leading/teaching large groups of youth in the outdoors.

- Must have a positive attitude, willingness to learn, and a commitment to achieving the goals and mission of 21 Acres.
  - Ability to communicate effectively with the public (esp. youth and adults) in person, online and on the phone.
  - Proven ability to write objective based curriculum with measurable outcomes.
  - Demonstrated experience with youth behavioral management and solid outdoor interpretation skills.
  - Familiar with Washington state K-12 learning standards.
  - Possess excellent writing skills.
  - Possess basic gardening and/or farming skills.
  - Able to work in adverse conditions such as heat, rain and wind performing strenuous manual labor.
  - Strong interpersonal skills and the ability to work independently and as part of a diverse team.
  - Creativity and high energy are a must. Self-starter and self-directed with initiative.
  - Must own and be able to use a personal laptop and cellular phone for duties and tasks. Proficient with Microsoft Office expected.
  - Able to stand for long periods of time and walk over rough terrain.
  - Able to lift 50 pounds.
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**To apply:** Please submit, in one PDF document, cover letter describing how your experience and knowledge of sustainability makes you the right fit to join the 21 Acres team, resume, and 3 professional references.

Upon Selection for interview, additional writing samples will be required.

**Send to:** Deb Sternagel

E-mail: [deb@21acres.org](mailto:deb@21acres.org)

Postal Address: 21 Acres, 13701 NE 171<sup>st</sup> St., Woodinville, WA 98072

No Calls regarding this position please; email only

Website: [www.21acres.org](http://www.21acres.org)

**Application Deadline: January 31, 2017**

Because we value the strength diversity brings to the workplace, 21 Acres is committed to the recruitment, retention, and development of a workforce that reflects the society in which we live.

21 Acres is an equal opportunity organization that will not discriminate in its programs or hiring practices on the basis of race, color, religion, sex, age, ethnic origin, physical or mental disability, veteran status, height, weight, sexual orientation or gender identity, marital status, or political affiliation.