



## 21 ACRES FARM MARKET

Year-round Farm Market offering the very best seasonal, Organic, and GMO-free produce and more, from local farmers and producers.

13701 NE 171<sup>ST</sup> ST. Woodinville, WA 98072

### ***Farm Market Team Member***

***Reports To: Farm Market Manager***

***Salary: \$12.00 - \$15.00 /hour***

Visit Us Online: [www.21acres.org](http://www.21acres.org)

### **Who Are We?**

21 Acres is a nonprofit organization located in Woodinville, Washington with a mission to inspire action to solve climate challenges by learning as a community to grow, eat and live sustainably. The Farm Market advances this mission through a year-round supply of locally grown produce, dairy, grains, preserved foods and education regarding how best to participate in a sustainable food system.

### **What is the Opportunity?**

Do you enjoy food, farms and education, and desire to work in a friendly environment centered on all three? You have found your job. 21 Acres Farm Market is looking for a dynamic and passionate person to join their sales team for the current growing season. This part-time job (15-19 hours over 2 to 3 days per week) requires an outgoing personality with the ability to advocate on behalf of a sustainable local food system and the 21 Acres mission. You must be able to work a flexible schedule, including Saturdays, be on your feet all day, lift and carry boxes of produce and have strong communication skills. An eye for detail and the ability to design a great looking presentation of fresh produce is a plus. Please see below for a full description and instructions on how to apply.

#### Marketing and Communications

- Act in accordance with the 21 Acres mission statement; promote and adhere to organization values at all times.
- Build your own knowledge and excitement about sustainable food in order to provide excellent customer service, and educate on products and sustainability.
- Provide 21 Acres education and building information, be a resource, and effectively communicate sustainable living and mission information to our guests.

## In The Farm Market and How We Roll

- Be knowledgeable and capable to communicate local and seasonal farming practices and produce availability.
- Provide tips on cooking and preparing produce sold in the market.
- Serve customers from the deli counter including communicating ingredients and cooking techniques.
- Maintain a safe and clean working environment by complying with procedures, rules and regulations.
- Set up for opening, maintain daily standards and close the market in a tidy and aesthetically pleasing manner.
- Update Market signs to reflect the seasonal products available for sale.
- Restock inventory and communicate low inventory levels with Market Manager to ensure efficient and smooth operation.
- Operate the point of sale device to charge customers, enter discounts, accept payment, and make change.
- Operate a scale with working knowledge of scales, weights and measures.
- Provide pricing and other information when asked.
- Work collaboratively with interns and/or any Farm Market volunteers.
- Research produce, and gather information about products.
- Properly prioritize tasks, manage, and follow-up with projects.
- Determine needs for smooth daily Market operations, and proactively fulfill those needs.
- Demonstrate continuous effort and use of independent judgment to improve operations, streamline work processes, etc.
- Follow directions with excellent attention to detail and prepare written reports or summaries as necessary.
- Take initiative on projects, and exhibit commitment to overall goals set by Market Manager.
- Be watchful of any safety concerns and proactively communicate to appropriate person.
- Communicate and interact professionally and appropriately with co-workers, the public (youth and adults), and customers.
- Exhibit regular and timely attendance.
- Other duties as assigned.

## **What Are We Looking For?**

- An Associates degree, or equivalent work experience is required.
- Ability to read, write, and communicate in English.
- Strong, and effective interpersonal skills.
- Basic Computer skills for critical communication.
- Superb attention to detail, strong organization skills, and ability to prioritize tasks appropriately.
- Ability to work with minimal supervision with self-discipline and self-motivation.
- Be neat and professional in appearance.
- Ability to understand, and follow instructions accurately and timely.
- Knowledge, enthusiasm, and representation of the sustainability lifestyle.
- Ability to work in hectic and chaotic work environment, and be innovative in solving problems.
- Work Saturdays, with necessity to flex hours on occasion, and/or stay until the job is done.
- Must have sense of humor, flexible, and adaptable.
- Obtain and maintain current Washington State Food Workers Permit.

- Must pass Washington State Background check.

## What Can You Expect?

A collaborative work environment with doors thrown open to greet and educate our community. No two days are the same at our campus, and an employee discount and produce perks help keep the 21 Acres team in good health and good humor.

## Working Conditions.

The 21 Acres facility is a LEED Platinum certified building that facilitates a learning environment for sustainable and regenerative living. Tours and general work involve maneuvering over unpaved and uneven grounds, some of which is farmland. The work environment has a moderate to high noise level. The physical demands described here are representative of those that must be met by an employee to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

This position frequently involves mobility between first and second floors, and the outdoors; reaching, bending, grasping, lifting, pulling, pushing, standing, kneeling, squatting and twisting; ability to lift and carry items up to 50 lbs. If you always need to be cozily warm or living in air conditioning, we may not be the proper environment for you, but if you desire to learn and do the many various parts of your job with no two days the same, this could be the position for you.

## How Do I Apply?

As an equal opportunity employer, 21 Acres is committed to the recruitment, retention and development of a diverse, multi-cultural work environment. 21 Acres does not discriminate in employment on the basis of age, race, creed, gender, religion, marital status, national origin, disability, or sexual orientation.

## Apply Correctly!

The following Application Materials **MUST** be in one PDF document; incorrect formatting may exclude your resume from consideration.

- Your chronological resume including relevant work experience, skills and education.
- The names and contact information for two professional references in your resume.
- A detailed cover letter in which you explain how you meet the Position Requirements of the job as well as a description of your favorite vegetable and how you like to prepare it.

Qualified Candidates will be contacted for an initial phone or Skype interview.

**Send To:** Deb Sternagel,                      deb@21acres.org

**Position Open Until: We have found the perfect Team Member**