

21 ACRES



Job Title: Farm Market Team Member

Reports To: Farm Market Lead

FLSA Status: Non-Exempt

Wage Range: \$14.00 - \$17.00

Summary: This position is responsible for advocating for a sustainable local food system and the 21 Acres mission while serving customers through education and sales in the Farm Market. You will be on your feet lifting and carrying boxes of produce and demonstrating strong customer service and communication skills while staffing the market. We are open Friday-Saturday in late winter and early spring, and Wednesday-Saturday the rest of the year. Our market staff is a flexible part-time crew. **We are currently looking to hire a Thursday team member starting immediately at 8 hours per week.** Occasional Saturday shifts will also be required, and some flexibility to cover shifts during the week is preferred.

Every position at 21 Acres involves a fluid, sometimes hectic environment, keeping strides alongside other leaders in the field of sustainability. Sharing your ideas, laughter, and enthusiasm is strongly encouraged, and preferred. This position requires ability to represent 21 Acres mission of sustainable living and education, by performing the following duties:

Essential Duties and Responsibilities:

- Provide 21 Acres education and building information, be a resource, and effectively communicate climate action and mission information to our guests.
- Build your knowledge and enthusiasm to provide excellent customer service and educate on local food systems, regenerative agriculture, agroecology, green building, and other topics related to the 21 Acres mission.
- Share knowledge and effectively communicate about local and seasonal farming practices and produce availability.
- Provide tips on cooking and preparing produce sold in the market.
- Serve customers from the deli counter including communicating about ingredients and cooking techniques.
- Maintain a safe and clean working environment by complying with federal, state, and local procedures, rules and regulations.
- Wash dishes as needed and at the end of the day while adhering to our commercial kitchen standards.
- Set up for opening, maintain daily standards, and close the market in a tidy and aesthetically pleasing manner.
- Update market signs to reflect the seasonal products available for sale.
- Restock inventory and communicate low inventory levels with market lead to ensure efficient and smooth operation.
- Operate the point of sale device to charge customers, enter discounts, accept payment, and make change.
- Operate a scale with working knowledge of scales, weights and measures.
- Provide pricing and other information when asked.
- Work collaboratively with interns and/or any market volunteers.
- Research produce and gather information about products.
- Properly prioritize tasks, manage and follow-up with projects.
- Determine needs for smooth daily market operations and proactively fulfill those needs.

- Demonstrate continuous effort and use of independent judgment to improve operations, streamline work processes, etc.
- Follow directions with excellent attention to detail and prepare written reports or summaries as necessary.
- Take initiative on projects and exhibit commitment to overall goals set by management.
- Build effective working relationships with individuals inside and outside the organization.
- Exhibit regular and timely attendance.
- Communicate and interact professionally and appropriately with co-workers, the public (youth and adults), and customers.
- Other duties as assigned.

Qualifications: To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Education, Experience, Training or Skills Required:

- High School or GED certificate; 6+ months in a customer service or equivalent position required.
- Ability to read, write, and communicate in English.
- Strong interpersonal skills.
- Basic computer skills for critical communication.
- Superb attention to detail, strong organization skills, and ability to prioritize tasks appropriately.
- Ability to work with minimal supervision with self-discipline and self-motivation.
- Maintain a tidy appearance, adhere to the business casual dress code.
- Ability to understand and follow instructions accurately and timely.
- Knowledge, enthusiasm, and representation of the sustainability lifestyle.
- Ability to work in hectic and chaotic work environment and be innovative in solving problems.
- Work Saturdays with flex hours on occasion, and/or stay until the job is done.
- Must have sense of humor, flexibility, and adaptability
- Obtain and maintain current Washington State Food Workers Permit.
- Must pass Washington State Background check.

Physical Demands and Work Environment: The physical demands and work environment described below represent the activities and surroundings of the position necessary to successfully perform the essential functions of this job. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The 21 Acres facility is a LEED Platinum certified building that facilitates a learning environment for sustainable and regenerative living. Tours and general work involve maneuvering over unpaved and uneven grounds, some of which is farmland. The work environment has a moderate to high noise level.

This position frequently involves mobility between first and second floors and the outdoors; reaching, bending, grasping, lifting, pulling, pushing, standing, kneeling, squatting, and twisting; ability to lift and carry items up to 35 lbs. or 50 lbs. with assistance.

To Apply: Please send an email to jobs@21acres.org with **one PDF** attached that includes both your **resume** and a **cover letter** addressing how your background, knowledge, and enthusiasm fits with the detailed job requirements. Applications will be reviewed on a rolling basis. Position open until filled.